



J. D. MEDLOCK MISSION FUND
By-Laws and Establishment

Purpose:

J. D. Medlock, Sr. was a life long and active member of Pendleton United Methodist Church and the community of Pendleton. Through his service the Church was helped to fulfill Christ's mandate by: feeding the hungry, clothing the naked, giving drink to the thirsty, visiting the sick and those in prison and need. It is the purpose of the mission fund to continue this mandate in the community and world.

I. Establishment of Fund

The Fund, simultaneously with the execution of those present as signified by signature of Chairperson and Official Secretary and reception of the initial amounts appropriated by individual donors thus to the fund.

The Fund established shall receive all gifts, donations, bequests and devises of real, personal or mixed property of any kind or nature, subject, however, to the following conditions:

- A. The approved Trustees may at their discretion accept or reject any gift, donation or bequest made to the Fund.
- B. Every donation, gift or bequest made to the Fund shall be subject to the terms, trust, restrictions, conditions and limitations set forth herein.
- C. The Trustees shall execute the Fund as designated herein and shall not make exception without the approval of the Charge Conference. In event of the termination of said Fund the Trustees will be responsible for the determination of the final distribution.

II. Election of Trustees

The Board of Trustees shall consist and serve as set forth hereinafter:

- A. The Fund shall be governed by a committee that shall consist of the following persons: two approved Church Trustees, two at-large, appointed Pastor of the Church and the Chairperson of Missions. The Chairperson of the Church Trustees shall be ex-officio as he or she might desire.
- B. Trustees shall serve the length of their tenure as church officials not to exceed three successive years as officers of the Fund. Chairperson of Missions shall serve the length of tenure not to exceed three successive years as officers of the Fund. Member-at-Large shall not serve more than three successive years.

- C. The initial election of Trustees of the Fund shall be as follows: Trustees by nomination yearly from the Church Trustees, Chairperson of Missions by designated office, at-large members initially by nomination and approval of Administrative Board. After enactment when the need occurs by nomination from the Church Nomination Committee and Charge Conference approval. The pastor will be present pastor of the Church.
- D. In the event of the resignation, death or other inability of a Trustee to serve, a new member shall be elected by the Administrative Board to fill the unexpired term.
- E. A majority of the Trustees shall at all times constitute a quorum for the transaction of business. The Trustees shall have sole power, authority and responsibility to direct the Administration of the Fund in accordance with the provisions herein.
- F. The Trustees shall elect from their membership a Chairperson, Vice-Chairperson and Secretary. The Church Treasurer shall disperse funds at the direction of the Trustees. The Chairperson should be one of the Church Trustees. The Trustees shall have the power to designate the proper person to sign all documents required to execute and administrate the Fund.
- G. All the Trustees and their successors in trust shall serve without compensation.

III. Receive and Disbursement

- A. The Trustees shall receive funds as stated herein. The Trustees shall meet by-annually to invest and examine the best available opportunities for investments. The Trustees shall report bi-annually all investments and disbursements to the Finance Committee of Pendleton United Methodist Church.
- B. The Trustees shall receive in writing any request for funds bi-annually. The request can come from any representative or interested persons. All requests should include: amount requested, objective of organization or individual, affiliation of organization with any denomination, civic or governmental group. This is not an Emergency Aid Fund and shall only receive requests at the bi-annual meeting.
- C. The Fund shall give grants to only legitimate missions and/or help organizations. Individuals doing mission work will also be considered, but grants will not be specified for individual personal needs that could be met by the mission organizations.
- D. Grants shall not be made to help fund Church benevolences or missions provided for in the Church budget.
- E. In January 1987, the Trustees will meet to consider grants. Then the Trustees shall meet bi-annually on a continuing basis.
- F. The purpose of the Fund is to eventually use only the interest from the corpus for grants. However, at their discretion, the Trustees may use a maximum of 50% of the corpus the first two years of existence. Thereafter, the Trustees shall have a power to set the % available for grants.

IV. Authority

- A. The Trustees shall have the power to exercise the funds with the limits found herein: Their decision concerning grant does not need approval from the Church Board or Charge Conference. However, the Trustees shall be sensitive to the beliefs and concerns of the Church.

- B. The Trustees shall make all decisions concerning grants, but at least 50% of all grant monies should be used for local need. The Trustees may amend this % only if there are not adequate request locally to the fund.
- C. The Trustees do not have the authority to carry on fund drives or projects for the purpose of raising money without the consent of the Administrative Board. At no time should the fund be used as an alternative source of giving. Fund collect should come from special gifts beyond that given to the operating budget of the Church.

Conclusion

It is an honor to fulfill the mandate four Lord and be in mission to enhance the lives of others in Christ's name. Let us never lose sight of the fact that we minister in mission out of the Love and Grace we have already received through Jesus Christ our Lord.

Approved
March 16, 1986